

OFFICER DECISION RECORD

CMT Officer: Carol Pilson, Corporate Director & Monitoring Officer	Service: Communities, Environment and Leisure
Lead Officer: Phil Hughes, Head of Leisure Services/SRO March Future High Street Project	Delegated Power Being Exercised: Part 3 - Responsibilities for Functions; Tables 4 and 5, Table 4, Para 74: To manage the Council's property and engineering assets. To undertake the Council's asset management functions.
Subject of Decision: To place an order with Alliance Leisure to pay additional fees for the Planning Application for the Manor Leisure Centre redevelopment	

Decision Taken: To place an order to the value of £18,348 with Alliance Leisure to pay additional fees for the Planning Application for the Manor Redevelopment. The total planning fees for the Manor redevelopment are £34,220 as opposed to the £15,872 previously advised due to a disregard for the council discount to a DC. The LPA will confirm the fees when the padel info is submitted but should be correct based on what is advised by the Validation Officer.	
Reason for the Decision: Following submission of the planning application the LPA Validation Officer advised that the discount for Councils is not applicable to a DC, only Town or Parish Council. This order increases the value of planning fees to those now advised by the LPA.	
Alternative Options Considered (if appropriate): None.	
Background/Reports/Information considered and attached: See planning application on Planning Portal once visible following Validation Process.	
<u>Legal and Procurement Implications</u> N/A	
<u>Financial Implications</u> The planning fees are part of the process. Specific fees were anticipated to be paid by FDC, but a third-party payment method is more efficient. This increase in anticipated fee will be taken from the RIBA Stage 3 contingency budget for the project.	
Officer's Signature: Phil Hughes, Head of Leisure Services	Date: 21 January 2026

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Please forward to Democratic Services upon completion

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Date copy passed to Democratic Services 21/06/26	Implementation Date: 21/06/26 (if not called-in) (Allow 5 clear working days after publication of decision)
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Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.